



Girlguiding Caernarfonshire

Please read the following carefully then sign and return the slip at the end before you arrive

Risk Assessment of Felin Bach - Hostels and Grounds

Felin Bach has all the normal hazards and dangers of any multipurpose site designed for use by a large number of young people and adults whether it be in one of the two hostels or in the grounds. For clarity these are not listed below.

We hope you enjoy Felin Bach and trust that you will use it sensibly and carefully. Please read the Fire Risk Assessment and study the Fire Safety Plan when you arrive and make sure that all young people are supervised properly at all times.

It is recommended that everyone using the site will carry out their own Risk Assessments for each specific activity that they organise

Hostels – Eryri

Room	Hazard	Risk	Existing control measures	Further control measures
Kitchen	Cooker	Major burns / death	Lighting / canopy instructions displayed	Supervision when in use Controlled use
	Boiler		Notes re failure	
Common room	Open fire	Major burns / death	Fire guard provided	Use guard and don't leave unattended
	Tables / chairs	Crush injury Slips / trips Minor injuries		Stack chairs carefully at right angles to wall – max 5 Supervised use
Bedroom	Bunks	Falls / Major injury		Controlled use
Entrance hall	Water, mud, shoes etc on floor	Slips / trips Minor injuries		Keep tidy and as dry as possible supervision
Bathroom	Hot water wet floor	Scalds Minor injuries	Warning notice	Supervision Controlled use

Hostels – Seiont

As Eryri +

Room	Hazard	Risk	Existing control measures	Further control measures
Kitchen / common room	Step between rooms Stable door	Major injury / burns Minor injury		Controlled use Supervision
Bedroom / Leaders' room	Step between rooms	Slips / trips /Major injury		Supervision

Hostels – Anita's Room

Hazard	Risk	Existing control measures	Further control measures
Tables / chairs/ benches	Crush injury Slips / trips Minor injury		Stack chairs carefully at right angles to the wall Supervised use
Concrete floor	Minor injury especially when damp		Controlled use Supervision

Hostels – Courtyard

Hazard	Risk	Existing control measures	Further control measures
Windows	Major injury from broken glass		Control of ball games supervision
Tarmac surface with large drain	Minor / major injury		Controlled use Supervision

Hostels – Entrance Road and Car Park

Hazard	Risk	Existing control measures	Further control measures
Fast moving traffic on road	major injury / death	Gate at end of site Left hand turn only sign	Keep gate shut Obey sign Supervision
Moving vehicles	major injury / death		Controlled movement Supervision
LPG gas tank	Explosive – major injury / death	Sealed unit No smoking sign	Keep any heat source away from the area

Woodland

Hazard	Risk	Existing control measures	Further control measures
Paths	Slips / trips Minor / major injury		Supervision – especially when wet
Leaves / roots /stones / pot holes etc	Minor / major injury		as above
Stream	Major injury / drowning		Supervision

Camp Field

Area	Hazard	Risk	Existing control measures	Further control measures
Toilet Block	Hot water	Scalds	Warning notices	
	Steps / floor surface – wet / grass etc	Minor / major injury		Controlled use Supervision
Camp shelter	Stored equipment	Minor / major injury		Supervision Controlled use
	Open fire	Major burns	Fireguard provided	Use guard Supervision Damp down before leaving
	Rough stone floor	Slips trip Minor injuries		Supervision
Portacabin	Dependant on use			Controlled use Supervision
	Steps / floor wet / grass	Slips / trips Minor injuries		Supervision

Assessment date: 25 11 2015

Completed by: A Baird

Review date: 25 11 2016

Please complete and return before arrival:

I have read the Generic Risk Assessment above. I understand that I need to read and study the Fire Risk Assessment and the Fire Safety Plan on arrival and that I need to risk assess all activities undertaken by us.

Name and signature:

Date:

Position and Organisation: